

Subject | Minutes of the First Working group Meeting of AIM-COST Action CA17108

1. Welcome to participants and planning of the day

The participants were welcomed by AIM COST Chair, Alessandra della Torre, who introduced the 3 major aims of the meeting:

- 1- *Definition of content of Delphi questionnaires and of experimental design*
- 2- *Update on actions in progress within 1st grant period (end of April 2019)*
- 3- *Planning of actions for 2nd grant period (May 2019-April 2020)*

2. Delphi questionnaires and experimental design

Willy Wint (WG3 coordinator) introduced the working plan for Delphi questionnaires. After agreement on the final questionnaire, this will be sent to selected the superusers, who will be asked to send comments within by the middle of January in order for us to be able to analyse responses and modify the questionnaires as appropriate. Identified and available superusers are as follows:

LIST OF SUPERUSERS invited on the 19.11.2018

| | | | | |
|----|------------------|--|--|--------|
| 1 | Ruben Bueno | Private Mosquito control company, Spain | rbueno@lokimica.es | Agreed |
| 2 | Andrea Drago | Entostudio, Private Company, Italy | drago@entostudio.com | Agreed |
| 3 | Eleonora Flacio | Entomologist - Aedes control specialist - Bolle di Magadino, Switzerland | eleonora.flacio@supsi.ch | Agreed |
| 4 | David Roiz | Entomologist - mosquito control specialist - IRD, France | davidroiz@gmail.com | Agreed |
| 5 | Eva Veronesi | Entomologist - UZH University, Switzerland | eva.veronesi@uzh.ch | Agreed |
| 6 | Kevin Hall | Sociologist | hall.kevinb@gmail.com | Agreed |
| 7 | Jaap Reijngoud | Inspector responsible for monitoring and supervision of control measures in the Netherland | j.reijngoud@nvwa.nl | Agreed |
| 8 | Koenraad, Sander | Wageningen University | sander.koenraad@wur.nl | Agreed |
| 9 | Doreen Walther | | Doreen.Walther@zalf.de | Agreed |
| 10 | Kelly Martinou | Joint Services Health Unit, British Forces Cyprus | af.martinou@gmail.com | Agreed |
| 11 | Marieta Braks | RIVM - PH NET | marieta.braks@rivm.nl | Agreed |
| 12 | Jolyon Medlock | PH, UK | jolyon.medlock@phe.gov.uk | Agreed |
| 13 | Jeremy Bouyer | IAEA | J.Bouyer@iaea.org | Agreed |
| 14 | Marc Benedict | ex IAEA | mqbenedict@yahoo.com | Agreed |
| 15 | Danae Pervanidou | Hellenic Center for Disease Control & Prevention | pervanidou.keelpno@gmail.com | |

A number of additional potential Superusers are listed below and will be contacted if necessary.

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|------------------------|---|--|--|
| Citizen Science | groups 1,2,3 being contacted by Medlock | | |
| Martina Schafer | Private Mosquito control Company, Sweden | Martina.Schafer@mygg.se | |
| Francesco Maraglino | Italian Ministry of Health | | |
| Christos Martinos | Greece- Private Pest Control company | christos.martinosgmail.com | |
| Thierry Baldet | Entomologist - mosquito control specialist, Cirad, France | thierry.baldet@cirad.fr | |
| Alexandra Chaskopoulou | USDA Greece | achaskopoulou@ars-ebcl.org | |

It is intended to administer the questionnaires at the First Annual AIM-COST Meeting in Athens, 12-14th February. They will be sent to MC members and participants prior to the meeting, together with a short information pack explain objectives and procedures, in order for them to start familiarising themselves with the content. During AC, questionnaires will be introduced to the audience via dedicated presentations, and then distributed (either online through Survey monkey, or as emails document or a hardcopy) in order to have the questionnaires completed by the end of the meeting.

The Delphi process requires that the responses be analysed and summarised, and the respondents then asked to complete the questionnaires a second time, prior to final analyses. Later they will be also be distributed to additional experts from each AIM-COST country (possibly translating them) as resources permit. Final data analysis is planned to be completed within October 2019.

Each WG discussed the questionnaires content separately. Following the discussion a draft questionnaire for each WG was presented by WG-coordinators and discussed in a plenary session.

During discussion it was agreed to:

- include in the questionnaire ranked (strongly agree, agree, I don't know, I don't agree, I strongly disagree) as well as scored (1-5) answers;
- prepare a final questionnaire harmonizing the 3 WG ones, and removing redundancies, but leaving the separation between monitoring/surveillance, control and dissemination/customization; the updated version prepared by WG-coordinators and Actio-Chair and Deputy-Chair will be then circulated among superusers by December 15th;
- It was also agreed to circulate the draft questionnaires to a number of other meetings including the forthcoming International EMCA Conference (La Rochelle, France, 11-14 March 2019; one MC member could be funded by Dissemination meeting in order to introduce the questionnaires to the audience);
- gather information required to conform to the new GDPR rules and to prepare text to be added to the questionnaires requesting informed consent from each respondent

3. Summary of actions in progress within 1st grant period (end of April 2019)

Alessandra della Torre introduced the actions in progress within 1st GP:

- Annual meeting (12-14 feb 2019): finalisation of conference venue, meeting agenda and list of invited speakers from different projects (see Annex 1), International organization, etc.

After discussion, it was decided to base the selection of early career stage participants (number to be defined after acceptance of participation by MC member and invited speakers) based on a short motivation letter and abstract for a poster. A small poster session restricted to early career stage participants will be organised with a travel grant being awarded to the best poster. . Definition of rules ongoing. The final proposal will be circulated.

- Finalisation of rules for selection of applicants to STSMs (10.000€ allocated from Grant Period 1; and possibly likely more budget available after AC costs have been finalised) ongoing definition and advertisement of procedures is in progress.

- Two ITC grants to be assigned and utilized within end of April 2019. Finalisation of rules for applicant selection and advertisement procedure ongoing.
- There will be the possibility for an additional Dissemination Meeting, since only one participant will be reimbursed for participation at the E-SOVE conference in Palermo (AdT funded on private funds);
- Residual Grant period 1 budget: it is likely that after AC there will be a residual budget to be invested for additional STSMs and/or Task meetings before end of April 2019. It is worth to start planning in order not to risk to lose budget. It was agreed that a Task 1.1b meeting could be planned for April 2019, if resources will become available and given the mandate to Task 1.1b leader (Fred Bartumes) to start planning it..

4. Planning of actions for 2nd grant period (May 2019-April 2020)

AdT stressed the need to initiate discussion on GP2 activities in agreement with established milestones and deliverables [i.e. Training School (4-5 days); Workshop (1-3 days); STSMs and 2nd Annual Conference].

After extensive discussion it was agreed that the 1st AIM-COST Training School should focus on design of monitoring schemes (including power analysis), database construction, data collection and practical training with selected monitoring tools in the field. The tools on which the training will be focused will be decided based on the output of the Delphi questionnaires with the goal to standardise the most easy-to-use and informative approaches. Participant to the training school will be asked in advance to accept to use a definite number of standardised traps within the 2020 monitoring season, after which a Workshop on the data analysis will be carried out. The output will represent the first standardize monitoring effort at the European scale and be published as AIM-COST product.

The Training School could be tentatively planned in November/December 2019 (it was agreed that it is not going to be feasible to organize it before 2019 monitoring season) and the Workshop on data analysis after the monitoring season 2020 (November/December 2020).

Kelly Martinou proposed Enalia Physis Environmental Research Centre in Cyprus as the location for the Training School and the offer was considered very appropriate.

The planing of the 1st Training School should be finalised during the MC meeting in February 2019, during which GP2 Workshop(s), Task meeting(s), 2nd AIM-COST AC and other GP2 related activities should also be discussed and organized.

5. Closing of the meeting

The meeting was closed at 17:30.